



**Illinois Public Works Mutual Aid Network
Board of Directors Meeting
October 21, 2009
Springfield, IL
3:00 p.m. to 4:00 p.m.**

Members Attending:

- Betty Harrison, Village of Wauconda
- Walter Burnett, City of Macomb
- Lenny Gahgan, Village of Gurnee
- Chris Isbell, Stephenson County
- Ken Miller, City of Mundelein
- Sharie Tinsley, IDPH
- Bob Tyler, City of Peoria
- Tony Torres, Village of Bolingbrook
- Geno Koehler, IDOT
- Daniel Smith, IEMA
- Vydas Juskelis, Village of Villa Park
- David Christensen, IESMA
- Keith Watson, Village of Bartlett
- Barb Stiehl, City of Urbana

A. Call to Order:

The meeting was called to order by President Chris Isbell at 3:30 a.m.

B. Roll Call/Introductions:

Chris Isbell introduced Sharie Tinsley from the Illinois Public Health Department as a new member.

C. Minutes of Previous Meeting:

Walter Burnett moved to accept the minutes from the previous meeting.

Dave Christensen seconded the motion.

The motion was approved by voice vote.

D. Report of Officers:

1. Results of the 2009 Election of the IPWMAN Executive Board and Board of Directors

Barb Stiehl read results of the 2009 Election as certified by the Teller Committee (Arnie Morrison, chair; Greg Kacvinsky; and Doug Ahrends).

The results are as follows:

President	Chris Isbell	Stephenson County	21 votes
Vice President	Ken Miller	Village of Mundelein	20 votes
Secretary/Treasurer	Barb Stiehl	City of Urbana	21 votes
Board Member Region 2	Richard Westmoreland <i>(write-in)</i>	City of Moline	2 votes
Board Member Region 3	Tony Torres Gary Holm	Village of Bolingbrook City of Batavia	4 votes 4 votes
Board Member Region 4	Betty Harrison Don Wenzel Joseph DeVito <i>(write-in)</i>	Village of Wauconda City of Rolling Meadows Village of Mundelein	7 votes 5 votes 1 vote
Board Member Region 6	Walter Burnett	City of Macomb	1 vote
Board Member Region 7	Dennis Schmidt Bob Scott	City of Champaign City of Danville	4 votes 4 votes
Board Member Region 8	<i>No candidates</i>		
Board Member Region 9	Toby Reinhart Steve Miller	City of Flora City of Effingham	2 votes 2 votes
Board Member Region 11	David Bloodworth	City of Carterville	1 vote

Chris Isbell said that he would begin to make appointments to fill in the vacancies on the board.

Barb Stiehl said that Region 8 was the only region that has no members, but that there were some agencies attending the conference on Thursday.

Geno Koehler asked how many members we have.

Barb Stiehl said that we were at 45 members. She said that some communities have contacted her to indicate that they have passed the ordinance.

Betty Harrison said that she had been laid off by the Village of Wauconda and will be employed by them until April 2010. She said that she would continue to represent the Village of Wauconda on the board until that time.

2. Treasurer's Report:

Barb Stiehl presented a report on the IPWMAN account. The balance as of October 19, 2009 was \$12,266.70. Expenditures for the period of August 11, 2009 to October 19, 2009 were \$103,903.71; revenues were \$106,800.00.

Sharie Tinsley reported that approximately \$4,600 had been received from vendors for the conference; \$2,200 had been received from attendees.

Ken Miller moved to accept the report of the Treasurer.

Lenny Gahgan seconded the motion.

The motion was unanimously approved by voice vote.

E. Report of Standing Committees

1. Planning Committee:

a. Annual Meeting (October)

Chris Isbell thanked Tony Torres for his work as chair of the Planning Committee.

Tony Torres thanked the members of the Planning Committee: Tammy Bennett, Larry Lux, Geno Koehler, Monica Risse, Sharie Tinsley and others for their help planning the conference. He said that the minimum number of rooms had been reserved. He said that 19 vendors signed up to sponsor the conference. He will mention the names of the vendors during the conference on Thursday. He will ask that attendees visit booths during breaks. Mr. Torres mentioned that signboards were made to acknowledge the vendors.

Geno Koehler said that Director Velasquez from IEMA would be making the opening remarks at the conference.

Tony Torres said that Jimmy John's would provide lunch; Panera would be providing breakfast; snacks would be provided for the mid-afternoon break. He mentioned that many of the vendors will be at the reception. He asked that all board members arrive at the reception around 6:30 p.m. so they can check in and answer any questions that attendees might have. He said that the reception is from 7:00 p.m. to 9:00 p.m.

Barb Stiehl said that she would bring the poster boards for the hospitality room and then bring them for the conference.

Tony Torres confirmed with Geno Koehler had IDOT arranged for a photographer. He said that registration would begin at 8:00 a.m. tomorrow morning.

Sharie Tinsley reviewed the process for registration and distribution for folders. She discussed the contents of the folders. She mentioned that those attendees who register tonight would receive their badge and folders would be distributed tomorrow.

Tony Torres reviewed the list of vendors.

Geno Koehler said that the list was impressive for a first-year conference.

Chris Isbell said that there were some conflicts for vendors with other conferences.

Sharie Tinsley said that there were over 100 attendees registered for the conference.

Chris Isbell noted that the article in the Interchange resulted in many inquiries about IPWMAN and the conference.

Geno Koehler said that board members should thank Amy McNeil for the Interchange article.

Sharie Tinsley will ask Card Smart to make the board members badges different colors than the other attendees.

Geno Koehler mentioned that when public works employees begin to be credentialed, the badges will be orange in color.

Chris Isbell said that Geno Koehler would administer the Oath of Office all at once.

Vydas Juskelis asked about the status of not-for-profit organizations as far as membership. He said that they can pay dues and become a corporate member.

Barb Stiehl said that she understood that we would determine which not-for-profit organization would be member, not pay dues and serve on the board as non-voting members.

Vydas Juskelis said that the language needed to be changed perhaps in the Operations Plan.

Walter Burnett moved to approve the by-laws.

Bob Scott seconded the motion.

The motion was unanimously approved by voice vote.

Barb Stiehl said that there are IPWMAN shirts available for purchase. She said that if there are order forms available if someone wants to order them for \$30 each.

Geno Koehler asked about what would be on the IPWMAN table.

Barb Stiehl said that there were some CD's available and brochures.

Walter Burnett said that he would help with the booth during break times.

Sharie Tinsley said that the awards are in for the speakers.

Dan Smith said that he had a few corrections for the Operations Plan to send to Keith Watson.

F. Adjourn

Chris Isbell moved to adjourn.

Barb Stiehl seconded the motion.

The meeting adjourned at 4:30 p.m. The next meeting will be held at the IDOT Auditorium, 2300 South Dirksen Parkway in Springfield, Illinois.