



Board of Directors Meeting Agenda

Date:	February 19, 2025	Time:	10:00 AM
In-person Location:	None		
Zoom Link:	https://zoom.us/j/95091592890?pwd=3P3tsfig49ys37109TQaenbJNoLa29.1		

A. Call to Order

B. Roll Call/Introductions

C. Public Comment

D. Approval of Minutes

- a. Board of Directors Meeting – October 22, 2024 – (discussion/vote)
 - i. Click [here](#) for minutes.

E. Report of Officers

- a. President's Report
- b. Vice President Report
- c. Treasurer's Report
 - i. 2024 Budget Closeout – Click [here](#)
 - ii. 2025 Budget Discussion – Click [here](#)
 - iii. Income and Expense Report
- d. Secretary's Report
 - i. New Members

F. Staff Report

- a. Executive Director
 - i. Purchased several items with Grant Funds.
 - ii. Researched and moved towards Salamander Live as an inventory management system.
 - iii. Spoke at the IML Public Works Committee meeting
 1. Submitted form to speak at the full IML Conference.
 - iv. Mission Ready Package update -- Calculator



-
- v. [New membership book](#) – on the website and will be sent to members
 - vi. Participated in Winter Storm Blair (ice storm) planning
 - vii. Solved the work comp insurance
 - viii. ILWARN discussions
 - 1. Establish a committee to add water response teams to the IPWMAN Response Team List? – 6 months at the most.
 - ix. Full HSAC Meeting in Springfield
 - 1. Ameren is interested in working with IPWMAN regarding debris management during storm response.
 - x. Sent new agreements to the membership
 - xi. Coordinated moving from box.com to the new Synology system
 - xii. Working with IDOT to participate in the new Highway Commissioner Training
 - xiii. Working with Karl Ottosen regarding:
 - 1. Contracts for our two new contractors
 - 2. Bylaws for the not-for-profit so those will be ready to go once we get 50% of our membership signed onto the new agreements
 - a. Changing the name of the not-for-profit to "The Foundation of IPWMAN"
 - b. Changing the number of board members to 7. Those 7 will be the Executive Board, President, Vice President, Secretary, Treasurer, Past President, and two Regional Directors elected by the other Regional Directors.
- b. Executive Secretary
- i.
- c. Planning and Training Coordinator
- i. Contacts Update process
 - ii. New Database program research – Click [here](#)
 - iii. Kelly Kerr Memorial Scholarship update
 - iv. Other



d. Administrative Coordinator

i.

G. Report of Standing Committees

a. Operations Committee – Chris Drey – Agreed to maintain Chairmanship

i. New Duty Officer Schedule Form – Click [here](#)

ii. Apple Air Tags for Radios

iii. Esri GIS Debris Management Solution

iv. I Am Responding

v. New SEECOM Forms – Click [here](#)

b. APWA Liaison Update – Chris Drey – Agreed to maintain Chairmanship

i. PWX presentations

1. Statewide Public Works Mutual Aid Network (IPWMAN)

2. IPWMAN Past, Present, and Future

3. Debris Management Software

ii. Other

c. Management Committee – Vacant

d. Membership Committee – Karen Young – Agreed to maintain Chairmanship

i. Working on a new membership sticker

e. Nominating Committee – Karen Young – Agreed to maintain Chairmanship

f. Finance Committee – Aaron Howe – Chairman by virtue of his position

g. Training Committee – Graham Strebler

h. Social Media Committee – Jeff Ruth

i. Technology Committee – Colleen Martoccio

j. Marketing Committee – Chester Gorecki – Agreed to maintain Chairmanship

i. Fall/Winter

k. Conference Committee – Chris Lempke – Agreed to maintain Chairmanship

i. We have had a couple of meetings and are working to set up the schedule of the conference.

l. Water Response Team Committee – approval, and appointment of committee chair and members.



H. Old Business

I. New Business

- a. Training Committee Status
- b. Approval of New Policies
 - i. Contractor Payroll Policy – Click [here](#)
 - ii. SEECOM's Notification of Duty Officer Policy – Click [here](#)
 - iii. Mass Notification Application Policy – Click [here](#)
- c. Purchase of new database program
- d. Approval to request funds from IEMA for:
 - i. Executive Director Salary -- \$99,000 - Salary, \$8,000 - Travel
 - ii. Operations Section Chief -- \$60,000 – Salary, \$8,000 - Travel
 - iii. PAR funds for response -- \$25,000
 - iv. Minor office expenses -- \$5,000
 - v. Deployment phones -- \$7,000
 - vi. Total -- \$209,000

J. Next Meeting Date and Location

- a. May 21, 2025, 10:00 AM – DoubleTree by Hilton, 10 Brickyard Drive, Bloomington, IL
- b. A zoom link will be sent.

K. Adjournment